Request for Reference
Department of Chemistry and Biochemistry
Phone: (657) 278-3621 / Fax: (657) 278-5316

Applicant completes the top section of this form.

APPLICANT INFORMATION:                      DATE OF BIRTH:

Last Name                                      Month Day Year
First Name
Middle Name

Semester of Application:  ☐ FALL  ☐ SPRING  20___
Area of Interest:  ☐ Analytical  ☐ Inorganic  ☐ Organic  ☐ Physical  ☐ Biochemistry

OPTIONAL: I hereby waive my right of access to the material recorded below.

Signature

Date

Respondent completes the bottom section of this form.

To the Respondent: On a separate sheet of paper, please describe your judgment of this applicant’s qualifications and promise, the applicant’s intellectual ability, the applicant’s motivation and capacity for research or for acquiring professional skill, the applicant’s promise for a career in productive scholarship and effective teaching, and the quality of the applicant’s previous work and of his or her character or personality. Please also check, for comparative assessment, the boxes below. Your written assessment is very important to the admission committee.

I WOULD COMPARE THE APPLICANT WITH OTHER STUDENTS OF THE SAME LEVEL AS FOLLOWS:

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I have known this applicant for ___________ years.

During this time, the applicant was a/an:  ☐ undergraduate student  ☐ assistant of mine  ☐ advisee of mine  ☐ departmental assistant  ☐ other (please specify) __________________________________________________________________________________________________________________________________________

In summary, my recommendation for this applicant is:  ☐ very strong  ☐ strong  ☐ average  ☐ below average  ☐ with reservation (please explain below) ____________________________________________________________________________________________________________________________________________________________________________________________________

RESPONDENT INFORMATION (Please type or print):

Name
Title
Institution
Address
Phone
E-mail address
Date
Signature

Please mail this form together with your letter to:  Graduate Program Adviser, Department of Chemistry & Biochemistry, California State University Fullerton, 800 N. State College Blvd., Fullerton, CA  92834-6966